

**PROFESSIONAL TEACHING STANDARDS BOARD (PTSB)
RAMKOTA HOTEL, CASPER WY – NORTH BALLROOM
OCTOBER 12, 2015**

CALL TO ORDER – 8:21 A.M.

Present: Board: Molly Kinsey, Shawn Peck, Molly Potas, Liesl Sisson, Jason Wheeler, Dan Mayer, Leslie Rush, Ray Reutzell, Aaron Jensen, Tracy Ragland, John Lyttle, and Janice Marshall; Staff: Andrea Bryant, Nicholas Bellack, and Ashley Graham; Attorney General’s Office: Mackenzie Williams; Wyoming Department of Education: Brent Bacon; Wyoming Education Association: Kathy Scheurman; Natrona County School District #1; Verba Echols, Chad Sharpe, and Bryan Evazion; Guests: Cynthia Porter

ADOPTION OF AGENDA

Tracy Ragland moved and Jason Wheeler seconded to amend the agenda with modifications to include a WDE update and to have it become a standing agenda item. Motion carried.

DISCIPLINARY CASES

John Lyttle moved and Aaron Jensen seconded for the Board to accept the recommendation of the Investigative Committee (IC) to accept Stipulation and Order for Summary Suspension in Docket# 2015-022.

Janice Marshall moved and Molly Kinsey seconded for the Board to accept the recommendation of the IC to accept the Resolution Agreement in Docket# 2014-013. Shawn Peck and Aaron Jensen abstained from voting due to being the Investigative Board Members (IBMs) for this case. Motion carried.

The Board rescinded their previous motion for Docket# 2015-022 to allow for Jason Wheeler and Molly Kinsey to abstain from voting.

John Lyttle moved and Tracy Ragland seconded for the Board to accept the recommendation of the Investigative Committee (IC) to accept the Stipulation and Order for Summary Suspension in Docket# 2015-022. Jason Wheeler and Molly Kinsey abstained from voting due to being the IBMs for this case. Motion carried.

ADOPTION OF MINUTES

Moved by Dan Mayer and seconded by Janice Marshall to adopt the Board Meeting minutes from June 15-16, 2015 and August 19, 2015 with no changes. Motion carried.

WYOMING DEPARTMENT OF EDUCATION (WDE) UPDATE

Brent Bacon has been appointed by of the State Superintendent of Public Instruction, Jillian Balow, to be the WDE liaison to PTSB. On behalf of Superintendent Balow and WDE, Brent reported on the current workings of WDE and their initiative of building relationships across Wyoming by meeting with many organizations. One of Superintendent Balow’s main initiatives is “Creating Opportunities to Keep Wyoming Strong”. These opportunities include Career Technical Education (CTE) and career programs that may require PTSB to review licensing needs for teachers of these programs, working with the University of Wyoming on speech-language initiatives including scholarships for students seeking this endorsement, a focus on special education teachers, and gathering comments from educators regarding requirements to teach online. Superintendent Balow and WDE are working to collaborate with Wyoming Education stakeholders such as PTSB to improve opportunities for educators, students, and the state.

PROGRAM APPROVAL

Dr. Leslie Rush presented an update to the full Board on the progress made thus far in program reviews for the University of Wyoming (UW). Dr. Rush presented a chart (shown below) that displays the status of program reviews for all programs at UW that lead to initial licensure or an endorsement through the PTSB as well as plans for submitting revised program reports.

Program	SPA	Response and Planned Resubmission
Initial Programs		
Adapted Physical Education (K-12) endorsement	PTSB	Approved by PTSB, Summer 2015
Art Education (K-12)	PTSB	Approved by PTSB, Summer 2015
Computer Science* endorsement	ISTE/PTSB	Submitting to PTSB October, 2015 Submitting to ISTE March, 2016
Elementary Education	ACEI	Nationally Recognized with Conditions --Resubmitting in March, 2016
Health Education (K-12) endorsement	PTSB utilizing SHAPE America Standards	Extension granted by PTSB for submission until new Health Education standards are published by SHAPE America
Music Education (K-12)	NASM	Submitted March, 2015
Physical Education (K-12)	AAHPERD/NASPE	Nationally Recognized with Conditions --Resubmitted in September, 2015
School Nurse	PTSB	Approved through December, 2015
Secondary Agricultural Education	PTSB	Approved by PTSB, Summer 2015
Secondary English	NCTE	Nationally Recognized; Approved by PTSB Summer 2015
Secondary Mathematics	NCTM	Nationally Recognized with Conditions --Resubmitted in September, 2015
Secondary Modern Languages	ACTFL	Nationally Recognized with Conditions --Resubmitted in September, 2015
Secondary Science	NSTA	Nationally Recognized with Conditions --Resubmitted in September, 2015
Secondary Social Studies	NCSS	Nationally Recognized with Conditions --Resubmitted in September, 2015
Secondary Technical Education	WY PTSB	Approved by PTSB, September, 2013
Advanced Programs		
Early Childhood B-5	NAEYC	Nationally Recognized with Conditions --Resubmitted in September 2015
Early Childhood Special Education	CEC	Further Development Required --Resubmitting in March, 2016
English as a Second Language	ACTFL	Nationally Recognized with Conditions --Resubmitted in March, 2015
Middle-level Mathematics*	PTSB	Submitting to PTSB in mid-October, 2015
Middle-level Science	NSTA	Further Development Required --Resubmitted September, 2015
Reading*	ILA/PTSB	Further Development Required

Program	SPA	Response and Planned Resubmission
		--Submitting to PTSB by December, 2015
Special Education	CEC	Nationally Recognized; Approved by PTSB, Summer 2015
School Counseling	CACREP	Nationally Accredited; Approved by PTSB, Summer 2015
School Principal	ELCC	Nationally Recognized with Probation --Resubmitted in September, 2015
School Social Work	PTSB	Submitted to PTSB in September, 2015
School Speech-Language Pathology	ASHA	Nationally Accredited; Approved by PTSB, Summer 2015
Superintendent	ELCC	Nationally Recognized with Probation --Resubmitted in September, 2015
Teachers of American Indian Children	PTSB	Submitted to PTSB in September, 2015

* Programs that are undergoing change in the approval process.

NATRONA #1 PRESENTATION: CTE-RELATED INNOVATIVE PROGRAMS AND POTENTIAL LICENSURE CHALLENGES

Verba Echols, Chad Sharpe, and Bryan Evazion presented on the new Career Technical Education (CTE) and Science, Technology, Engineering, and Math (STEM) academy school that will be debuting next school year thanks to a 2012 grant from the Wyoming Department of Education (WDE). The academy will provide Natrona #1 students with an opportunity to explore more career and technical specific opportunities while earning high school credits as well as general credits in science, English, and math. According to the WDE's website, the programs aim is to "...connect academic and technical curriculum; provide innovation to ensure career choices, work-base learning, and dual enrollment; support workforce, education and economic needs of Wyoming."

DIRECTOR'S REPORT

Andrea Bryant provided an extensive director's report discussing staff updates, current numbers for application and workshop processing, the annual financial report, annual review of the Wyoming School-University Partnership Update, impacts of HB0062 → HEA0040 → 2014 Session Laws Ch. 69, a brief update on the P20W Statewide Longitudinal Data System, and an update and demo of the online Educator Credentialing, Assignment Validation, and Reporting System.

Staff updates included staffing challenges over the summer due to the loss of Receptionist, Nicole Syme as a result of moving out-of-state and the hiring of Jessica Cole as PTSB's new Receptionist and Bethany Shinault as the Office Assistant. Additionally, there was an unexpected extended medical leave of one of PTSB's three Licensing Specialists. This all occurred during the summer months which is PTSB's busiest time of the year. Despite these challenges, the staff was able to pull together and continue their good work with great customer service.

Applications are fluctuating in numbers by month but seem to be consistent with previous annual counts. Processing times were at six to eight weeks during the summer months and have recently gone back down to four to six weeks.

Workshops are reviewed and maintained by Nannette Tardif, who is also a Licensing Specialist for PTSB. She has processed 1,055 pre-approval and individual requests for professional development workshops so far this year.

The **financial update** included a presentation of PTSB's budget request and corresponding explanation of the budget process in the State of Wyoming. Information about the current expenditure and revenue for this biennium was also presented.

Wyoming School-University Partnership is a partnership that was new to PTSB in the past year. The Board discussed its interest in maintaining membership. Overall the Board felt that the Wyoming School-University Partnership was a great organization that benefits the education community of Wyoming, and they would like to continue to be active members.

Dan Mayer moved and Jason Wheeler seconded that the Board will continue its membership with the Wyoming School-University Partnership and evaluate it on an annual basis at its June Board Meeting. Motion carried.

Andrea briefly updated the Board on a couple standing impacts from the **HB0062 → HEA0040 → 2014 Session Laws Ch. 69**. These included the requirement of a regular Board meeting and periodic audits. PTSB has set an annual Regular Board meeting scheduled for the third Monday and Tuesday of June. In addition, PTSB has begun setting other regular Board meetings by resolution at its meetings. In regards to the periodic audits, amendments are being made to the statute language with the intention of better clarifying requirements for this process.

Although a new Project Manager and Project Director were assigned to lead the development and implementation of a **P20W Statewide Longitudinal Data System (SLDS)** in April 2015, no communication has come from the Department of Enterprise Technology Services (ETS) since the announcement of new project leadership. Based on what was reported to the Joint Education Committee at the beginning of June 2015, it appears that work is being done on the project but in isolation from the stakeholders.

Andrea provided an update on the online **Educator Credentialing, Assignment Validation, and Reporting System**, which has been in development since 2012 by the Wyoming Department of Enterprise Technology Services (ETS). Andrea discussed how the staff has dedicated time to testing and advocating for needs of stakeholders. Version 1.0 of the system was not usable by PTSB because it did not have the same minimal functionality as the existing PTSB system. ETS has shared Version 1.1 which appears to function at the same level as the current PTSB system. She then provided an overview demo for Board members and guests.

Ashley Graham provided an **orientation to discipline summary statistics** as they have been included in the monthly updates to the Board for the past year. Ashley discussed the evolution of the process PTSB takes to review all initial and reinstatement licensee backgrounds as well as handling disciplinary matters. Background processing and updating ethical policy were additional points of interest for the Board.

Nicholas Bellack presented a new offering from the **National Association of State Directors of Teacher Education and Certification (NASDTEC) Academy** called "Educator Ethics" (since renamed, "Prevention and Correction: Overview") as a potential tool to be used by the ARC/IC committees of the Board. This tool offers the most comprehensive instruction on ethical behaviors expected from educators available for PTSB use and is aligned to the Model Code of Ethics for Educators (MCEE) developed by NASDTEC. The cost of this four-to-six-hour course is \$399, and in most cases the cost will appropriately be the responsibility of the educator.

DUAL LANGUAGE IMMERSION

Discussion for Dual Language Immersion was postponed until the January 2016 meeting due to scheduling conflicts with guest speakers from Utah.

FINAL ADOPTION OF CHAPTERS 2 AND 3 RULE CHANGES

Liesl Sisson moved and Molly Kinsey seconded to approve the final adoption of the Rule Changes to Chapters 2 and 3 as presented. Motion carried.

FUTURE MEETINGS

The Board had previously scheduled its next Board Meeting for January 25, 2016, via WEN Video Conference from 3:00 pm to 5:00 pm. Additional meetings were scheduled as follows:

Aaron Jensen moved and Dan Mayer seconded to adopt a Board Resolution to hold a regular meeting on April 15, 2016, at 3:00 p.m. via WEN Video Conference. Motion carried.

Janice Marshall moved and Jason Wheeler seconded to adopt a Board Resolution to hold a regular meeting on June 20-21, 2016 in Lander, WY. Motion carried.

MEETING ADJOURNED

The meeting was adjourned at 3:38 p.m.